

**OTSEGO LAKE TOWNSHIP  
PROPOSED MINUTES  
JANUARY 19, 2012**

The regular monthly meeting of the Otsego Lake Township Board was called to order at 7:00 p.m. by Supervisor Wagar with the Pledge of Allegiance. All board members present and five audience members.

**CLERKS REPORT**

A motion was made by Brown to approve the minutes of the last meeting with corrections to the General Fund treasurer report ending November 30, 2011. Seconded by Baker, motion carried. A motion was made by Jacobs to pay bills for the General Fund of \$19,895.83, Fire Fund \$6,118.51 and Trash fund \$15,162.00. Seconded by Brown, motion carried. It is time to renew our township and fire department insurance policies. We have two quotes; one from our current carrier Burnham and Flower Insurance and the second is from Ted Hartman Agency represented by Ken Garnaat. The period covered is February 1, 2012 through January 31, 2013. The quote from Burnham and Flower Insurance is \$13,127. The Hartman Agency is \$13,689.85. After discussion and comparing both policies a motion was made by Markovich to continue with Burnham and Flower Insurance for \$13,127.00. Seconded by Baker, motion carried.

**TREASURER'S REPORT**

**GENERAL FUND**

Beginning Balance	\$1,179,199.85
Receipts	21,325.37
Disbursements	18,527.82
Ending Balance	\$1,181,997.40

**TAX ACCOUNT**

Beginning Balance	\$ 8,793.05
Receipts	866,365.98
Disbursements	7,795.17
Ending Balance	\$867,363.86

**FIRE FUND**

Beginning Balance	\$ 216,807.05
Receipts	26.83
Disbursements	5,285.89
Ending Balance	\$ 211,547.99

**TRASH FUND**

Beginning Balance	\$ 43,487.64
Receipts	4.59
Disbursements	15,141.00
Ending Balance	\$ 28,351.23

A motion was made by Baker to approve the treasurers report as read, seconded by Brown, motion carried. Since the Trash Fund is on a calendar fiscal year and the budget is on an April 1<sup>st</sup> to March 31<sup>st</sup> fiscal year we need to transfer funds from the tax account to cover January 1 through March 31, 2012. A motion was made by Jacobs to move monies into the trash account to make up the difference in the fiscal year. Seconded by Brown, motion carried. Since Jerry Brown has been appointed as the Deputy Treasurer in place of Laura Boerema her name needs to be taken off of the signature cards for all bank accounts and to replace it with Jerry Brown.

## OTSEGO LAKE TOWNSHIP RECREATION PLAN

The Parks and Recreation has been working on completing the new parks and recreation plan. Chairperson Wohlfeil presented the completed the plan for 2012 through 2016 as approved at the last Park and Recreation meeting. It was presented to the township board and a motion to adopt a resolution to accept the plan was made by Baker, seconded by Brown. Roll call vote; Baker, aye; Jacobs, aye; Wagar, aye; Markovich, aye and Brown, Aye. Motion to adopt the resolution passed.

## FIRE DEPARTMENT REPORT

Report given by Chief Shelly. There were 32 runs this month. For the year there were 284 runs. This total is up considerably over past years. EMS training will be on blood borne pathogens and fire training is on search and rescue and air pak refresher.

## TRUSTEE REPORT

Brown reported on the Appreciation Dinner for the Fire Department given by the township board and held at Michaywe Inn the Woods. Thanks to Mike Thompson for conducting training for both the board and fire department on Preparing for Disaster.

## PLANNING COMMISSION REPORT

Report given by member Baker. At the meeting on January 5<sup>th</sup> the commission discussed the Discovery Center sign and the Dumpster ordinance revision.

Baker would like the planning commission review the billboard ordinance and see if some change can be made as it pertains to the Discovery Center billboard. Also discussed appointing Constable Brown to the position of Enforcement Officer, leave the pay of the constable as it is now so there is enforcement of our ordinances.

## PARKS AND RECREATION COMMITTEE

Park committee member Donald Tubbs position expired on December 31, 2011. He needs to be appointed to a new two year term ending December 31, 2013. A motion was made by Markovich to reappoint Tubbs to a new two year term. Seconded by Brown, motion carried.

## CEMETERY COMMITTEE REPORT

The committee will be looking into the possibility of paving the road at the cemetery. The committee is planning on making the Veterans Memorial Service an annual event and to held on Labor Day Sunday each year.

## 2012 ROAD MAINTENANCE

We have received contracts from the road commission totaling \$231,265.00. This would involve Timber Valley Road in Michaywe, 8 miles of public roads split with the following platted subdivision: Guthrie Lakes, Michaywe, Heart Lake, Fawn Lake Bradford Lake and Arbutus Beach Highlands and to place 8 miles of fog seal over the newly completed roads in the platted subdivisions. A motion was made by Baker to sign the contracts with the road commission. Seconded by Brown, motion carried.

## BRADFORD LAKES ASSOCIATION

The roll for the milfoil treatment has been reviewed and corrected where needed by our assessor. We need to set a date for a public hearing and publish in our local newspaper and notify residents affected by the special assessment notification by first class mail at least ten days before the hearing. A tentative date for the public hearing is February 25, 2012, at 10:00 a.m. at the Otsego Lake Township Hall.

## OLD BUSINESS

There is an excess of funds in the Trash Account of approximately \$28,000.00. The board discussed applying the excess to next year's trash assessment or purchasing trash cans for all residents in the special assessment district.

## NEW BUSINESS

Margaret Black is interested in doing taxes for seniors and low income residents of Otsego Lake through the non-profit organization Friends of Waters. If the board approves she would like to be at the hall on February 23, March 8 and 22 and April 5 during the hours of 11:00 a.m. until 3:00 p.m. After discussion the board agreed to have her do taxes during these times.

The speaker system in the hall is getting older and not working as well as it could. Possibly we could put in a wireless system. Constable Brown will look into getting together some styles and prices and bring to the board.

## COMMENTS FOR THE GOOD OF THE TOWNSHIP

Meeting adjourned at 9:00 p.m. Next regular meeting will be held on February 16, 2012 at 7:00 p.m.