

**OTSEGO LAKE TOWNSHIP PLANNING COMMISSION**  
**September 2, 2010**

Chairperson Stults called the meeting of the Otsego Lake Township Planning Commission to order at 7:00 pm. The meeting opened with roll call.

Planning Commission members present: Tim Baker, Margaret Black, Nora Corfis, Russell Gregg, Susan LaVanway, and Randy Stults

Members absent: Erma Backenstose

A quorum was present.

Following roll call the Pledge of Allegiance was said.

**Public Hearings:**

There was no public hearing.

**Persons Requested by the Committee to Attend the Meeting:**

No one was requested to attend.

**Other Public Participation for Items on this Agenda:**

No member of the public was present.

**Housekeeping Business:**

The next meeting of the Otsego Lake Township Planning Commission will be held October 7, 2010 at 7:00 pm at the Otsego Lake Township Hall.

**Public Comments, Communications Concerning Items on the Agenda and Additions to the Agenda:**

Chairperson Stults informed the Commission of an upcoming Regional Economic Prosperity Alliance workshop sponsored by NEMCOG, "Building Personal and Family Wealth in Changing Times." It will be held September 10, 2010 from 10:00am-4:00pm at the Thunder Bay Resort. A second seminar sponsored by the Michigan Association of Planners, MDRE, and NOAA, "Environmental Protection Options for Local Officials," will be held September 16, 2010 at the Delta Township Hall from 6:00 pm-9:00 pm. A DVD and notes of this seminar is available. Members of the Planning Commission expressed interest in the Township Clerk purchasing the DVD for members to view.

**Approval of Minutes:**

Chairperson Stults asked for approval of the Otsego Lake Township Planning Commission Minutes dated August 5, 2010. Russell Gregg moved to accept the minutes as printed. Susan LaVanway supported the motion which passed unanimously by a voice vote.

### **Unfinished Business and Reports:**

- Otsego County Planning Commission Activities

Randy Stults reported on the following County Planning Commission activities:

1. The Otsego County Planning Commission recommended adoption of the Otsego County Capitol Improvement Plan. The plan was adopted by the Board of Commissioners and is posted on the county website for review.
2. The Planning Commission recommended purchase of a 2 acre parcel of property on Fairview for the future home of the Animal Control Facility.
3. The reclamation plan for Northern Processing was approved. The Otsego County Soil Conservation District set a mid-October deadline for planting. Northern Processing must meet this date or go to the Otsego County ZBA.

- Township Board Representative Report

Tim Baker updated the Commission regarding Township Activities.

1. The Fire Department completed a training exercise with the newly purchased boat and water rescue equipment. The exercise went well, and was covered in the Herald Times.
2. The Board funded a township cemetery project to improve soil conditions, plant grass seed, and add a temporary sprinkler system.
3. The vault toilet at the township park is under construction.
4. The construction contract for a second pavilion at the township park was awarded, however the contractor was asked to submit additional specifications to clarify his proposal.
5. The wood chips added to the park trail were not laid down in a satisfactory manner. The amount of chips laid by Stuckman Tree Service was insufficient, and park volunteers will try to add more wood chips to the trail.
6. The Township has advertised for bids to reshingle the Township Hall roof. A pre-bid conference was held with the interested bidders, and the bids will be opened at the September Board Meeting.

7. The Fire Department has asked permission for a Fire Auxiliary Group to be formed. The Fire Board is reviewing its By-Laws, and further discussion will be held at the September Board Meeting.

- Draft Interchange Zoning District Language

The Planning Commission created a new “Table 1: Planting Buffer Yard” and clarified “Table II: Standard Plant Material Requirement.” This was done to make the current County Zoning Ordinance Tables more comprehensible for the Interchange Zoning District. Previous corrections made to the Interchange Zoning District Language were also reviewed.

**Public Participation for Items not on the Agenda:**

No member of the public was present.

Chairperson Stults adjourned the meeting at 9:15 pm.

Respectfully submitted,



Secretary