

**OTSEGO LAKE TOWNSHIP PLANNING COMMISSION**  
**June 3, 2010**

Chairperson Randy Stults called the meeting of the Otsego Lake Township Planning Commission to order at 7:00 pm. The meeting opened with roll call.

Planning Commission members present: Erma Backenstose, Tim Baker, Margaret Black, Nora Corfis, Russell Gregg, Susan LaVanway, and Randy Stults

Absent: none

**Public Hearings:**

There was no public hearing.

**Persons Requested by the Commission to Attend the Meeting:**

None

**Other Public Participation for Items on this Agenda:**

No member of the public was present.

**Housekeeping Business:**

- The next meeting of the Otsego Lake Township Planning Commission will be held July 1, 2010 at 7:00 pm at the Otsego Lake Township Hall.

**Public Comments, Communications Concerning Items on the Agenda and additions to the Agenda:**

Chairperson Randy Stults distributed copies of the Otsego County Zoning Ordinance 2003-02, updated March 20, 2010. He also informed the Commission of an upcoming NEMCOG seminar "Local Public Service Sharing Forum" to be held at Treetops in Gaylord. It will be held June 24, 2010 from 9 am to noon. Further details will be emailed to planning commission members.

**Approval of Minutes:**

Chairperson Stults asked for approval of the Otsego Lake Township Planning Commission minutes dated May 7, 2010. Margaret Black moved to accept the minutes as printed. Susan LaVanway supported the motion. The motion passed unanimously by a voice vote.

**Unfinished Business and Reports:**

- Otsego County Planning Commission Activities

Randy Stults reported on the activities of the County Planning Commission.

1. At its May 2010 meeting, the planning commission reviewed the reclamation plan submitted for Northern Processing. The commission determined the plan to be inadequate and asked Northern Processing to make modifications to comply with the requirements of the Zoning Ordinance along with a recommendation from the Otsego County Soil Conservation district.
2. The County Planning Commission reviewed its work as requested by the Otsego County Board of Commissioners on proposed changes to: 1) the time limitation and size of changing message signs, 2) keeping of farm animals in residential areas, 3) removal of the scenic view reference in note G of Article 14, and 4) temporary signage such as balloons, flags, spotlights etc.
3. John Ernst of Elmira Township has resigned from the Otsego County Planning Commission after 16 years of service on the commission. His input will be missed.
4. On its June 2010 agenda, the planning commission will hear renewals of two special use permits for mining operations. One is located in Bagley Township (Mason Sand), the other in Elmira Township (Rieth-Riley). A special use permit is also being sought by Lake City Redi-Mix for a redi-mix plant in Elmira Township.
5. There will be a public hearing (most probably in July) for the Otsego County Capitol Improvement Plan for 2011-2016. Items under consideration will be airport snow removal, animal control shelter, EMS building expansion, the jail, expansion of the University Center, and the county library.

- Township Board Representative Report

Township Trustee Tim Baker updated the Commission regarding Township activities.

1. The Township is upgrading the copy machines and computers in the office.
2. Changes to the Fire Charges Ordinances were presented to the Board and forwarded to the attorney.
3. The Parks and Recreation Committee is gathering quotes for a cement block enclosure of the vault toilet facilities at the park.
4. A decision on the Fire Hall addition is waiting on results of a grant application.

**Unfinished Business:**

- Draft Interchange Zoning District Language

The commission reviewed the “Permitted Uses Subject to Special Conditions” sections for consistency with Article 18 of the County Zoning Ordinance. Off-street parking requirements and landscaping requirements were discussed. Chairperson Stults will get more information to clarify the requirements for the buffer or transition strips around the district. Chairperson Stults also requested planning commission members review the table in Article 14 and bring their recommendations to the July meeting.

**Public Participation for items not on the Agenda:**

There was no public participation for items not on the agenda.

**Reports Regarding Planning and Zoning from each member of the Commission:**

Nora Corfis inquired of the Planning Commission if the County had followed through with the recommendations of the Otsego Lake Township Planning Commission regarding the Stuckman Tree Service wood chip storage in Waters. The Otsego Lake Township Planning Commission recommended on January 8, 2009, that the facility comply with the 1996 Zoning Ordinance requirements for fencing, lighting, setbacks, and screening on B-2 property. Chairperson Stults recommended she contact Joe Ferrigan.

Randy Stults informed the Planning Commission that the Gaylord Cooperative Planning Commission is working with Livingston Township regarding noncompliance issues for Arthurs (on west 32), J&N Construction, BJ Service, and a boat trailer manufacturing company on Anna Street. There has also been enforcement action with Detroit Welding and Diving in Waters.

Chairperson Stults adjourned the meeting at 9:09 pm.

Respectfully submitted,



Secretary