

**OTSEGO LAKE TOWNSHIP PLANNING COMMISSION  
PROPOSED MINUTES  
January 5, 2012**

Interim Chairperson Susan LaVanway called the meeting of the Otsego Lake Township Planning Commission to order at 7:00 pm. The meeting opened with roll call.

Planning Commission members present: Tim Baker, Nora Corfis, Susan LaVanway, and Randy Stults

Members absent: Russell Gregg

One member of the public was in attendance, Erma Backenstose.

After roll call, the Pledge of Allegiance was said.

**Public Hearings:**

There was no public hearing.

**Persons Requested by the Commission to Attend the Meeting:**

No member of the public was requested to attend.

**Other Public Participation for Items on the Agenda:**

There was no public participation for items on the agenda.

**Housekeeping Business:**

The next scheduled meeting of the Otsego Lake Township Planning Commission will be February 2, 2012 at 7:00 pm at the Otsego Lake Township Hall.

**Public Comments, Communications Concerning Items on the Agenda and additions to the Agenda:**

Ms. Corfis requested two items be placed on the agenda: report on the status of the Discovery Center sign on I-75, and the review of the proposed revision to the County Zoning Ordinance regarding dumpsters.

## **Approval of Minutes:**

Chairperson LaVanway asked for approval of the Otsego Lake Township Planning Commission minutes dated December 1, 2011. Tim Baker moved to approve the minutes as printed. Randy Stults supported the motion which passed unanimously by a voice vote.

## **Unfinished Business and Reports:**

- Report on Discovery Center Sign

Tim Baker reported that there are no permits on file with the County regarding the placement of the Discovery Center sign on the County Road Commission property abutting I-75. He will continue to make inquiries regarding the sign.

- Otsego County Planning Commission Activities

Randy Stults reported that the planning commission did not have a December 2011 meeting. The Otsego County Planning Commission will hold its next meeting on January 23, 2012, when a hearing will be held requesting approval of a three parcel Site Condominium project. The proposal is to create three single family building sites each being a minimum of 1.06 acre. The 3.86 acre parcel is located on West Otsego Lake Drive in Bagley Township. On January 5, 2012, there was an Executive Committee meeting where there was discussion regarding how to streamline meetings to reduce their length, and to set priorities for the Otsego County Land Use Services Director.

- Township Representative Report

Tim Baker updated the Planning Commission on Township Board Activities.

1. A special meeting for review of the draft of the Otsego Lake Township Recreation Plan was held on December 29, 2011. Board members and one member of the public, Erma Backenstose, were in attendance. Based upon the discussion and suggestions from this hearing, revisions will be made and a final version submitted to the Board at its next meeting.

2. The court case regarding the Guthrie Lake Bridge has been concluded. The case was settled in favor of Otsego County after a final appeal to the State Supreme Court.

### **New Business:**

- 2012 Meeting Schedule

Tim Baker moved the proposed Otsego Lake Township Planning Commission Meeting Date Schedule be adopted and posted at the Township Hall. Nora Corfis seconded the motion which passed unanimously by a voice vote. A copy of the Schedule is attached as part of these minutes.

- 2011 Rules of Operation

Tim Baker moved to adopt the Rules of Operation used in 2010 as the Rules of Operation for 2012. They are identified as follows:

Otsego Lake Township Planning Commission Rules for Conducting Meetings and Special Meetings, dated January 2010,

Otsego Lake Township Planning Commission Rules for Conducting Public Hearings required by the Applicant, dated January 2010,

Otsego Lake Township Planning Commission Rules for Conducting Public Hearings required by the Planning Commission, dated January 2010,

And a copy of the rules be attached to and made part of the minutes of this meeting.

The motion was seconded by Susan LaVanway, and passed unanimously by a voice vote.

- 2011 Planning Commission Report

Randy Stults moved the “2011 Annual Report of the Otsego Lake Township Planning Commission to the Otsego Lake Township Board” be adopted and sent to the Otsego Lake Township Board. Tim Baker supported the motion which was passed unanimously by a voice vote.

- Budget Recommendation for April 1, 2012 Thru March 31, 2013

Projected expenditures were discussed. Nora Corfis moved to recommend to the Otsego Lake Township Board a proposed budget for the year of 2012-2013 for a total of \$8,500; broken down as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Recommended 4-1-2012 thru 3-31-2013</b>
702	Salaries	\$6,000
727	Office Supplies	\$ 500
957	Educational	\$1,000
801	Professional1 (Consultant & Legal)	\$1,000
801-1	Contractual/County	*
	<b>TOTAL</b>	*

\*to be determined

Randy Stults supported the motion which passed unanimously by a voice vote.

- Election of Planning Commission Officers for 2012

Randy Stults moved to unanimously nominate the following members to serve as officers of the Otsego Lake Township Planning Commission for the year 2012:

Susan LaVanway,      Chairperson  
 Russell Gregg,        Vice-Chairperson  
 Nora Corfis,            Secretary

Tim Baker supported the motion which passed unanimously by a voice vote.

- Review of Proposed Revisions to County Zoning Ordinance

There was much discussion about the proposed Section 18.42.1 requiring curbside trash receptacles to be placed out no earlier than 24 hours, and their removal within 24 hours after the scheduled trash collection day. Members of the commission discussed enforcement issues with part-time residents and vacationers who place their trash out when leaving after a weekend and do not return for a period of time. There was also discussion about issues regarding a lawful

nonconforming use. The Otsego Lake Township Planning Commission believes section 18.42.1 as it is currently written is not enforceable.

The Otsego Lake Township Planning Commission also believes all commercial trash receptacles and dumpsters should be entirely screened from view from residential zoned property. It is suggested the current commercial dumpster screening standards in the Otsego County Zoning Ordinance be utilized.

**Public Participation for Items Not on the Agenda:**

There was no public participation.

**Reports Regarding Planning and Zoning from Each Member of the Commission:**

There were no additional reports.

The meeting was adjourned at 8:52 pm by Chairperson LaVanway.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kara Corfis".

Secretary