

**Otsego Lake Township Planning Commission
February 5, 2009**

Randy Stults, Chairperson, called the meeting of the Otsego Lake Township Planning Commission to order at 7:00pm. The meeting opened with the Pledge of Allegiance to the Flag.

Planning Commission members present: Erma Backenstose, Tim Baker, Margaret Black, Laura Boerma [Boerema], Nora Corfis, Randy Stults, Dan Yale and Russell Gregg

Absent: none

A quorum was present.

Mr. Bob Robinson, Mr. Mike Valuet, Mr. Mike Buckley, attorney Mr. David Delaney, and Supervisor Tom Wagar attended the meeting.

Mr. Stults asked for approval of the Otsego Lake Township Minutes dated January 8, 2009. Tim Baker moved to approve the minutes as printed. Laura Boerma [Boerema] supported the motion which passed unanimously by a voice vote.

Public Comments and Communications:

The Planning Commission received an application for appointment to the Otsego Lake Township Planning Commission from Ms. Susan LaVanway. She resides at 1788 Dodge Lake Road. Copies of her application were distributed.

The Planning Commission received communications from Joe Ferrigan of County Land Use Services in regards to the Bradford Scott bridge construction at Guthrie Lakes. (Letter attached to these minutes.) Mr. Ferrigan forwarded to the Township site plan material which the County Planning Commission will be reviewing at its February 23, 2009 meeting to be held at 7:00 pm in the Multi-Purpose room at the Alpine Center. Attorney David Delaney, representing Bradford Scott, made a brief presentation highlighting the history and status of the bridge project. Chairperson Stults recommended that members make their comments on the site plan at the February 23rd meeting of the Otsego County Planning Commission.

Public Hearings:

There was no public hearing.

Other Business:

- Communication from the Township Board

Mr. Tim Baker, Board Representative, apprised the Commission that the Township Board has requested the Planning Commission's input in drafting a policy for the establishment of special assessment districts for road improvement. Homeowners in Michawye have approached the Township about establishing a special assessment district as a means of improving roads in their area.

- County Planning Commission Activities

The County will hold a public hearing for the draft of the County Master Plan on February 9, 2009 at 7:00 pm in the Alpine Center. The Planning Commission will hold its meeting on February 23, 2009 at 7:00 pm. At that meeting the County will review the site plan of the Bradford Scott bridge at Guthrie Lakes, and work on revising their By-Laws.

- Township Road Policy

The Planning Commission reviewed the "Draft Policy for Special Assessment Public Road Improvement Projects." Mr. Robinson, Mr. Buckley, and Mr. Valuet (representatives of Michawye Owners Association -- Road Committee) were present to provide information about the draft policy, and help determine how it would be implemented for their road project. Supervisor Wagar also provided input. The revisions made by the Planning Commission are attached to these minutes. An important addition to the "Draft Policy for Special Assessment District for Public Road Improvement Projects" is a timeline establishing the order that documents must be submitted to the Township Board for consideration.

- Planning Commission Reports to the Township Board

February 19, 2009 – Dan Yale

The next meeting of the Otsego Lake Township Planning Commission will be held March 5, 2009 at 7:00 pm at the Otsego Lake Township Hall.

Chairperson Stults adjourned the meeting at 9:35 pm.

Respectfully submitted,



Secretary

Cc: Mr. David Delaney, Mr. Joe Ferrigan

Main Identity

From: "Joseph Ferrigan" <jferrigan@otsegocountymi.gov>
To: "Randy Stults" <rstults@chartermi.net>
Sent: Monday, February 02, 2009 12:38 PM
Subject: Letterhead.doc

February 2, 2009

To: Otsego Lake Township
10584 Old 27 South
Waters MI. 49797

Re: Bradford Scott bridge site plan review

This letter is to inform Otsego Lake Township that the Otsego County Planning Commission will be conducting a Site Plan Review in accordance with the Otsego County Zoning Ordinance. At their February 23, 2009 the Planning Commission will be reviewing the following case.

Bradford Scott Corporation requests a Site Plan review, as provided in Article 17, to construct an 80 foot long by 16 foot wide vehicle bridge that will span the canal between Guthrie and Section One Lakes in Otsego Lake Township, Otsego County, Michigan.

According to the Otsego County Zoning ordinance the Otsego County Planning Commission is not required to have direct participation from the Township on this type of action (site plan review). In the interest of keeping an open dialog between the County and the Township the Otsego County Planning Commission is sending this notice.

The Otsego Lake Township Planning Commission or members of the Otsego Lake Township Board may submit comment to the Otsego County Land Use Services department any time prior to the meeting date and time. You may also choose to attend the meeting of the Otsego County Planning Commission to submit your comments in person.

Thank you for your continued support in our Planning and Zoning efforts

Joseph S. Ferrigan
Director Otsego County Land Use Services

Cc: Randy Stults Chairman Otsego Lake Township Planning Commission

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2/2/2009