

OTSEGO LAKE TOWNSHIP CEMETERY ADVISORY COMMITTEE
November 4, 2010

Chairperson Denise Pallarito called the meeting of the Otsego Lake Township Cemetery Advisory Committee to order at 5:32 pm. The meeting opened with the Pledge of Allegiance to the flag.

Members present: Mary Brown, Nora Corfis, Dianne Newman, and Denise Pallarito

A quorum was present.

Chairperson Pallarito asked for approval of the Otsego Lake Township Cemetery Advisory Committee Minutes dated September 9, 2010. Dianne Newman moved to accept the minutes as printed. Mary Brown supported the motion which passed unanimously by a voice vote.

Old Business:

- Painting of the Pump House

Ms. Corfis informed the Committee that the pump house painting was completed on September 11, 2010.

- Winterizing of the Water System

Ms. Newman reported that Ken Newman had completed winterizing the water system at the cemetery.

- Landscaping Project

The soil improvement project and additional water sources have been installed by Landscape Plus. The driveway markers have been installed as well. Because of the weather and lateness of the season, Paul Milliken will reseed the grass in the spring if necessary. The Committee will purchase the necessary hoses and sprinklers to see adequate moisture is given the grass over seeding.

New Business:

- Review of Improvements Made to the Otsego Lake Township Cemetery for 2010:
 1. Cemetery trees were limbed, and several Black Locust trees were removed as they were no longer sound and became dangerous.
 2. New driveway markers were installed.
 3. Soil improvements were made to the back section to the cemetery.
 4. Additional watering sources were installed to encourage the establishment of grass in the rear section of the cemetery (around the flag pole and the area where the soil improvements were made).
 5. The pump house was reroofed (new sheeting and shingles) by Dianne and Ken Newman.
 6. The pump house was painted by Nora and Norman Corfis.
 7. A portion of the new eastern property line was cleared and new fencing installed.

- 2011 Cemetery Advisory Committee Budget

Several suggestions were made by the Committee members. Ms. Corfis suggested that a planting of a small red maple towards the front of the Cemetery would replace some of the removed trees and be an attractive addition, providing fall color. Ms. Brown also suggested several sections of split rail fence should be added along the eastern edge of the cemetery lots in the rear section (where a future driveway or entrance would most likely be into the newly purchased property). The fence would also better define a parking area for the rear portion of the cemetery.

There was discussion among Committee members about the paving of the driveway in the Cemetery. Ms. Brown is going to inquire of the Township Board, if money could be set aside each year into an account for a future paving project of all the Cemetery drive. The Committee will make no decision at this time.

Recommended Budget for 2011:

Hoses, sprinklers,	
Driveway reflectors to finish landscaping project----	\$450.00
Tree Planting-----	\$850.00
Split Rail Fence-----	\$250.00
Mulch, fertilizer, flowers-----	\$200.00
Wages-----	\$1250.00
 Total-----	 \$3000.00

- 2011 Cemetery Advisory Committee Meeting Schedule

The Committee proposes the following meeting schedule:

April 7, 2011	5:30 pm
June 2, 2011	5:30 pm
August 4, 2011	5:30 pm
September 1, 2011	5:30 pm
November 3, 2011	5:30 pm

- Township Board Report for 2010

The Committee will furnish a year end report to the Township Board.

- Additional Member for Committee

Chairperson Pallarito inquired of the Committee if an additional member should be recruited to bring the member total to five. The Committee agreed to continue recruitment through the Township newsletter and any township resident expressing interest.

- Storm Damage of the Cemetery

Chairperson Pallarito inquired if any members were aware of damage at the Cemetery after the recent wind storm. Ms. Corfis reported that one large white pine limb had come down, but had been removed. The fall clean up had also been completed.

Chairperson Pallarito opened the floor to discussion. As there was no further discussion from the Committee members, Chairperson Pallarito adjourned the meeting at 6:20 pm.

Respectfully submitted,



Secretary