

OTSEGO LAKE TOWNSHIP CEMETERY ADVISORY COMMITTEE
November 7, 2011

Denise Pallarito, Chairperson, called the meeting of the Otsego Lake Township Cemetery Advisory Committee to order at 5:30 pm. The meeting opened with the Pledge of Allegiance to the Flag.

Members present: Mary Brown, Nora Corfis, Dianne Newman, and Denise Pallarito.

A quorum was present.

Chairperson Pallarito asked for approval of the minutes dated September 1, 2011. Dianne Newman moved to approve the minutes dated September 1, 2011 as printed. Mary Brown supported, and the motion passed unanimously by a voice vote.

Old Business

- Civil War Veteran Status

Ms. Newman is still waiting for confirmation from several of the families of the Civil War veterans. She has confirmed two Civil War veterans are buried in the cemetery, with the possibility of another one for two.

- Purchase of Supplies for Hose, Sprinklers, and Reflectors

Watering supplies were purchased, and reflectors will be purchased and installed at a work day to be scheduled for 2012.

- Crimson Maple/Rock/Benches

Permanent installation of the cement benches and memorial rock was discussed. The Committee would like to schedule a meeting with Paul Miliken for our April 2012 Cemetery Advisory Committee meeting. The Committee would also like to discuss with him the best method for securing the benches and rock, the reseeding of the rear portion of the cemetery, and the programming of the timers that have been installed.

- Memorial Cemetery Dissussion

All members of the Committee were very pleased with the Veteran Memorial Dedication program held on Labor Day. The Ralph Holewinski Post 1518 Gaylord, Mi provided an excellent program for

which the Committee extends its thanks. The Committee will submit photos of the service to post on the Township website.

New Business

- Winterize Cemetery

Ken Newman has winterized the water system at the cemetery. Ms. Corfis is storing the metal hose hanger and will return it in the spring.

- Future Projects for the Cemetery

The Committee discussed future planning for the cemetery. Topics included how to plan for future expansion, possible paving of the cemetery driveway, and a parking lot. Ms. Brown suggested the Committee should consider how these projects fit into the Township Master Plan.

The Committee also agreed to consult with Ken Newman to see if the water pump is sufficient to provide a water spigot in the front portion of the cemetery.

- Memorial Day Ceremony

Chairperson Pallarito suggested a ceremony honoring the Veterans interred at the cemetery be held on Memorial Day, 2012 at 10:00 am. The Ralph Holewinski VFW Post 1518 would again provide the service, including reading all the names of the interred veterans. Ms. Pallarito will take charge of this project, providing the necessary publicity.

- Budget for 2012

Recommended Budget for 2012

Hoses, sprinklers, hose reels.....	\$ 480.00
Reflectors.....	...\$ 30.00
Flowers and mulch.....	\$ 240.00
Wages.....	\$1250.00
<u>Water Spigot for Cemetery front.....</u>	<u>\$3000.00</u>
<u>Total.....</u>	<u>\$5000.00</u>

- Meeting Dates for 2012

The Committee proposed the following meeting schedule:

April 5, 2012	5:30 pm
May 3, 2012	5:30 pm
June 7, 2012	5:30 pm
September 6, 2012	5:30 pm
November 1, 2012	5:30 pm

- 2011 Wrap-up

Chairperson Pallarito will furnish the Township Board with a year end report.

Chairperson Pallarito opened the floor to discussion. As there was no further discussion from the Committee members, Ms. Pallarito adjourned the meeting at 6:42 pm.

Respectfully submitted,



Secretary