

**Otsego Lake Township Cemetery Advisory Committee
April 8, 2010**

Mary Brown, Vice-Chairperson, called the meeting of the Otsego Lake Township Cemetery Committee to order at 5:30 pm. The meeting opened with the Pledge of Allegiance to the Flag.

Members present: Mary Brown, Nora Corfis, and Denise Pallarito

Absent: Dianne Newman

A quorum was present.

Mary Brown extended the condolences of the Committee to Mrs. Newman and her husband, Ken. Ms. Newman's father-in-law passed away and she was unable to attend.

Mrs. Brown asked for approval of the minutes dated November 5, 2009. Denise Pallarito moved to accept the minutes as printed. Mary Brown supported the motion which passed by a voice-vote.

Old Business:

- 2010 Budget

Mary Brown informed the committee that a budget of \$26,500.00 had been approved for the cemetery for 2010. Denise Pallarito will obtain quotes for the asphalt paving of the complete horseshoe driveway around the cemetery. Nora Corfis asked if this was a project the committee wanted to pursue at this time, as the drive has held up well and does not pond water. Ms. Brown suggested that the quotes be obtained now, and the decision to follow through be made a later time.

- Fence

Mary Brown also informed the Committee that the Board wants to complete the fencing of the new eastern boundary of the property. Mrs. Brown will obtain these quotes.

- Cemetery Transcription

Dianne Newman and Denise Pallarito have one small section to complete the transcription of the cemetery. When completed they will turn this information to Jerry Brown for entry into the Pontem program.

- Pump House Roof

Mrs. Pallarito suggested the re-roof of the pump house be sent out for bids. Suitable contractors will be contacted and bids obtained. The sides of the pump house will be painted by Ms. Corfis in a color matching the present color.

- Driveway Posts

A suitable height for the driveway posts will be determined by Mrs. Corfis, and the contractor for the pump house re-roof will be asked to even the driveway markers.

- Pontem Program

Jerry Brown has been entering cemetery data into the Pontem program.

- New Flag

A new flag is needed for the cemetery. Lorraine Markovich will be contacted to obtain a new one.

New Business:

- Election of Officers for 2010

Mary Brown moved to nominate Denise Pallarito as Chairperson of the Cemetery Advisory Committee. Nora Corfis supported the motion which passed by a voice-vote.

Nora Corfis moved to nominate Mary Brown as Vice-Chairperson of the Cemetery Advisory Committee. Denise Pallarito supported the motion which passed by a voice-vote.

Denise Pallarito moved to nominate Nora Corfis as Secretary of the Cemetery Advisory Committee. Mary Brown supported the motion which passed by a voice-vote.

- New Cemetery Ordinance

Mrs. Pallarito wished to discuss if the Committee should update the Otsego Lake Township Cemetery Ordinance. There are some items that need updating with the current law. An example would be that the Township cannot forbid burial during the November through April months.

The Committee reviewed the present ordinance and felt this one item does not void the entire cemetery ordinance. Due to the costs that would be incurred to make this change, the Committee will not recommend making any change at this time.

Ms. Pallarito suggested the Committee look into how the Township could accommodate "green burials." It was decided that at this time there is little demand for this type burial; and when the new section of the cemetery is opened, this topic could be revisited.

- Prices for Burial Plots

Each member of the Committee will come to the June 2010 meeting with prices being charged in the surrounding area, and or similar cemeteries. Price recommendations will be made at this time.

- Email Address Updates

Members of the committee should contact Tim Baker with email corrections or updates so they may be posted on the Township Website.

- Eagle Scout Tombstone Project

Mrs. Pallarito informed the Committee that there is an Eagle Scout tombstone project. If there are any Eagle Scouts in the area interested in this project, we should provide them with contact information.

The next meeting of the Otsego Lake Township Cemetery Committee will be held June 10, 2010 at 5:30 pm at the Otsego Lake Township Hall.

Mary Brown adjourned the meeting at 6:27 pm.

Respectfully submitted,



Secretary