

**Otsego Lake Township
Parks and Recreation Advisory Committee**

Meeting Minutes
October 1, 2007

Present: Phil Alexander, Dani Coutant, Lorraine Markovich, and Christine Wohlfeil
Absent: Ann Wagar

The meeting was called to order at 6:35 p.m. at the Otsego Lake Township Hall by Chairman Wohlfeil.

1. Moved by Coutant, Seconded by Markovich to approve the minutes of the September 5, 2007 meeting as written. Motion approved.
2. Copies of our By-Laws were distributed. Available on Township web site.
3. Moved by Alexander and Seconded by Markovich to nominate Dani Coutant for Vice Chair of this Advisory Committee. Motion carried
4. Markovich will ask Township Board to designate staggered terms for Advisory Committee members.
5. Markovich still checking with Burnham and Flower Insurance Group about getting a risk manager to inspect the playground equipment at the Township Park.
6. Bid to pave new parking by pavilion was awarded to Payne and Dolan by the Township Board.
 \$ 18,890 for paving
 16 parking places
 To be completed by November 15, 2007
7. Baker contacted Wade-Trim for a quote to survey the Township Park:
 Option 1. Major features only \$3200
 Option 2. Topography \$5500
 Township Board approved Option One – to be paid from Township Budget not our committee's budget.
8. Alexander reported on his conversation with Jerry Ryckman about mowing the snowmobile trail during the summer months.
 State Park to Waters or Entire Township
 Check with Lake State Railway
9. We will prepare our budget at our January meeting
10. Meeting Schedule for 2008 to be discussed at our next meeting (4 meetings per year)
11. Playground equipment will be ordered in April to be installed in June 2008.
12. Markovich contacted Paul Milliken about making and maintaining a trail from the playscape. He will add this to his list of maintenance duties and billings beginning in 2008. (not from our budget)
13. Next meeting is scheduled for Wednesday, January 23, 2008, 6:30 p.m. at the Township Hall to prepare our Parks and Recreation 2008 budget.

Meeting adjourned at 7:20 p.m.

Phil Alexander
Secretary