

OTSEGO LAKE TOWNSHIP MINUTES
NOVEMBER 21, 2013

The regular monthly meeting of the Otsego Lake Township Board was called to order by Supervisor Wagar at 7:00 p.m. with the Pledge of Allegiance. All board members present and nine audience members.

CLERKS REPORT

A motion was made by M. Brown to approve the minutes of the last meeting as presented. Seconded by J. Brown, motion carried. A motion was made by Markovich to amend the budget for the treasurer in the amount of \$4,500.00 and assessor for \$5,400.00 for the updated BS & A program for tax collecting and the assessing program. Seconded by Johnson, motion carried. A motion was made by M. Brown to pay bills for the General Fund of \$24,211.05 (including the \$9,900.00 for BS & A), Fire Fund \$8,453.36 and the Trash Fund \$15,753.60. Seconded by J. Brown, motion carried. Discussed bid from Northwood Plumbing to bring cooling runs on the south side of the township hall up to code. Also need to contact someone to add additional insulation to area. No decision at this time. Wagar will contact Terry Moore to get a quote on adding insulation.

TREASURER'S REPORT

GENERAL FUND

Beginning Balance	\$991,327.26
Receipts	7,607.68
Disbursements	66,347.67
Ending Balance	\$932,587.27

TAX FUND

Beginning Balance	\$666,108.26
Receipts	23,502.93
Disbursements	677,573.76
Ending Balance	\$ 12,037.43

FIRE FUND

Beginning Balance	\$196,987.45
Receipts	66.41
Disbursements	7,792.77
Ending Balance	\$189,261.09

TRASH FUND

Beginning Balance	\$ 75,221.04
Receipts	5.44
Disbursements	15,753.60
Ending Balance	\$ 59,472.88

A motion was made by Johnson to approve the treasurer's report as read, seconded by Markovich, motion carried. Received a list of properties from the county that are up for tax sale. The township has the right of first refusal, most of the properties are in Michaywe and Guthrie Lakes. A motion was made by J. Brown and seconded by Johnson to notify the county that we are not interested in any of the parcels listed. Motion carried.

FIRE DEPARTMENT REPORT

Mary Brown, Emergency Services Manager, reported that she is working with Fox and Tucker on Policies and Procedures and Standard Operating Guidelines for the fire department. She will be attending a Policies and Procedures class given by MTA on December 3, 2013.

Dale Tucker, Fire Chief, reported that fire training for truck certifications was given new members. Presented a quote for four air bottles from Time Emergency Equipment of \$1,788.00.00. A motion was made by M. Brown and seconded by J. Brown to purchase the air bottles for the stated price. Motion carried. Also received a quote from Time Emergency for the purchase of 5 sets of turnout gear for \$7,915.00. A motion was made by M. Brown and seconded by J. Brown to purchase the gear for the stated price. Motion carried. The board gave permission to put a truck in the Santa Parade in Gaylord on December 6th. Don't forget the Chili Dinner/Tree Lighting Ceremony on November 30th at the fire department.

Doug Fox, EMS Coordinator would like to enroll 2 members in a basic EMT course held at Otsego County EMS. Cost of the class is \$1,100.00 with the student paying 25% out of pocket and the fire department contributing the other 75%. For two members to attend it will be \$832.50 each for a total of \$1,665.00. A motion was made by Johnson and seconded by J. Brown to send two members to the class. Motion carried.

CONSTABLE REPORT

Everything checked out during the monthly inspections. Board reviewed and initialed the reports. Blarney Castle Oil will be opening the old DJ's IGA at 6:00 a.m. tomorrow, November 22, 2013.

A question arose about the Enforcement Officer. No one has been officially appointed to take over the responsibilities since Jerry Brown resigned in July. A motion was made by Markovich to appoint Wagar as Ordinance Officer, seconded by M. Brown, motion carried.

TRUSTEE REPORT

Brown will be attending the County Chiefs meeting on December 16th along with Tucker and Fox.

Johnson reported that the Park signs are up but they are small and hard to spot when driving by. Jeff Radcliffe and Ed Doss are working to set up a meeting with Lake States Railroad to discuss the trail by the tracks. Question came up as to the name of the company that is handling our web site. It is through Alpine Web in Gaylord. A motion was made by J. Brown to have Alpine Web add information to our web site, seconded by Johnson, motion carried. We need a policy in place for handling information that is put on the site. Also discussed setting up a date to meet with the Road Commission to talk about road projects for next year.

PLANNING COMMISSION REPORT

Report presented by Johnson. The planning commission will hold a public hearing on January 9, 2014 on the Highway Interchange Zoning District. We also reviewed Frederic Townships Proposed Master Plan Update. No comments were provided.

CEMETERY REPORT

Report presented by M. Brown. The restored cemetery map has been delivered to the township. Waiting for advice on how to store or frame the document. A motion was made by Markovich to reappoint Nora Corfis to another three-year term on the Cemetery Committee expiring December 31, 2016. Seconded by J. Brown, motion carried.

Comments heard for the good of the township. Meeting adjourned at 8:30 p.m. Next meeting will be held on December 19th at 7:00 p.m.

Lorraine Markovich, Clerk
Otsego Lake Township