

**OTSEGO LAKE TOWNSHIP
PUBLIC HEARING FOR SAD #1
REGULAR BOARD MEETING
MINUTES, OCTOBER 15, 2009**

A public hearing for the Special Assessment District No 1 for Township Wide Trash Collection was called to order at 7:00 p.m. All board members present and 12 audience members. The reason for the hearing for trash collection was explained to the audience and questions were answered. The hearing was adjourned at 7:10 p.m. The regular meeting of the board was then called to order by Supervisor Wagar with the Pledge of Allegiance. A motion was made by Baker and seconded by Brown to approve the minutes of the last meeting as presented. Motion carried. A motion was made by Brown to approve the minutes of the October 8, 2009 Special Meeting but to add Otsego Lake Township Fire Chief Shelly's name to those in attendance.

The township has received a contract for Municipal Land use Services Administration which includes land use planning, zoning, zoning administration and building code compliance from Otsego County Land Use Services Director John Burt. The contract is for distributing funding of Land Use Services Zoning function among the townships in Otsego County. Otsego Lake Township's share would be \$17,327.90 for the year beginning January 1, 2010 and ending December 31, 2010. If the township does not agree to participate we would be responsible for providing this service to our residents. After much discussion a motion was made by Brown to sign the contract with the county and pay our allotted share for the coming year for this service but to let the county know that in the future we would consider the possibility of administering our own planning and zoning function in the township. Seconded by Markovich. Roll call vote, all ayes, motion carried.

TREASURER'S REPORT

GENERAL FUND

Beginning Balance	\$1,085,262.30
Receipts	26,188.25
Distribution	49,755.94
Ending Balance	\$1,061,694.61

FIRE FUND

Beginning Balance	\$ 163,376.30
Receipts	849.02
Distribution	7,363.27
Ending Balance	\$ 156,682.05
	156,862.05

TRASH FUND

Beginning Balance	\$ 96,781.45
Receipts	86.22
Disbursements	17,323.74
Ending Balance	\$ 79,543.93

TAX ACCOUNT

Beginning Balance	\$ 169,407.52
Receipts	1,871,211.09
Disbursements	239,750.23
Ending Balance	\$1,800,868.38

A motion was made by Brown and seconded by Baker to approve the treasurer's report as presented.

Resolution No 4 Regarding Special Assessment District No. 1 for Township Wide Trash Collection approving the Special Assessment Roll for Special Assessment District No. 1 was read by Clerk Markovich. A motion was made by Jacobs to adopt the resolution approving the assessment roll. Seconded by Brown. Roll call vote; all ayes, motion to adopt the resolution carried.

FIRE DEPARTMENT REPORT

Report presented by Chief Shelly. The department responded to seventeen runs since the last meeting. The department would like to have a spaghetti dinner fund raiser on Saturday, November 14th from 5 until 8 p.m. Board saw no problem with doing this project to raise money for the Fireman's Association. Up North Fire conducted pump testing and oil changes on all vehicles this month. This is an annual requirement.

At the special meeting on October 8, 2009 the township board interviewed the three companies that were chosen at an earlier meeting from the eleven bids that were received in response to the Request for Qualifications for Architectural/Engineering Services. Companies interviewed were AAI, Inc from Traverse City, Trinity Architecture & Management, LLC from Gaylord, and Bradley J. Butcher & Associates, PC of Gaylord. The board felt that all three companies were very well qualified, but would like to go with a company that would be local and assessable for future consultation if we decide to remodel or expand our building. A motion was made by Brown to negotiate with Butcher & Associates for a price for phase one, which is a prefunding phase, including preliminary design and cost estimates for the Fire Department. Seconded by Jacobs. Roll call vote, Jacobs, aye; Markovich, aye, Wagar, nay; Brown, aye. Motion carried. Because of a conflict in interest, Trustee Baker did not participate in this decision.

A motion was made by Jacobs to pay bill for the General Fund in the amount of \$26,094.21 Fire Fund \$9,249.70, and Trash Fund \$17473.94. Seconded by Brown, motion carried.

Township resident and Waters Business Group Member Doss would like to work with our fire chief to put on some form of a celebration dinner in conjunction with the annual tree lighting ceremony. Tentative dates are the first Friday or Saturday in December. He would also like to ask the board to again consider decorating the lamp posts in Waters this year. He presented three bids to put garland, lights and bows on the poles. The bids are from Twigs and Bloom, Landscape Plus and Design Sales. The low bid was from Twigs and Bloom for \$1032. This includes putting up and taking down the decorations. A motion was made by Brown to award the bid to Twigs and Bloom, Seconded by Jacobs, motion carried. Decorations are to be up by the first weekend in December in time for the tree lighting ceremony.

There is vacant property beside the township property at the corner of Passenheim and 27 South. The business owners would like to see some sort of a small park to be erected on that property. The vacant property is owned by township resident Schottee. The business group was wondering if the township would check to see if she would be willing to donate the property or perhaps sell it for a nominal fee.

PLANNING COMMISSION REPORT

Report presented by Planning Member Russell Gregg. He reviewed the minutes of the October 1, 2009 meeting. Updates were given on county planning activities and township activities presented by Trustee Baker. Continued working on the Draft Interchange Zoning District.

NEW BUSINESS

Wagar informed the board that we have to permanently erect survey monuments for the boundaries at the newly purchased cemetery property. A motion was made by Brown to hire Wade Trim to do the monument survey for \$3,500. Seconded by Baker, motion carried. We need to check and be sure the price is for the entire cemetery.

Discussed the closing and moving of a portion of the trail to avoid a house at the Nature Trail. Does closing this section of the trail pose a problem for people who use the trail but do not start at the marked entrance of the Nature Trail? This will be discussed at a future meeting of the Park Committee.

TRUSTEES REPORT

Baker is checking on the bill for Alpine Web. We received another bill for an additional \$36.00 for web management, which is done mostly by Baker.

Brown made a motion to purchase the cemetery program from Pontom Software at the agreed upon price of \$3,201.00. Pontom has agreed to drop the annual support fee of \$201.00 for the mapping program, seconded by Baker. Motion carried.

CONSTABLE REPORT

All establishments checked out during monthly inspection reports.

A motion was made to contract with Landscape Plus to remove dead trees from township property on the corner of Passenheim and Old US 27 and a dead tree on the township hall grounds.

Comments heard for the good of the township. Meeting adjourned at 9:30 p.m. The next regular meeting will be Thursday, November 19, 2009 at 7:00 p.m.

Lorraine Markovich, Clerk

Otsego Lake Township